



Screenwise Pty Ltd T/A Screenwise Film & TV School For Actors
Ground Floor, 84-86 Mary Street, Surry Hills, NSW, 2010
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ABN 18 106 187 606 RTO Provider Code 91699

Statement of VET Tuition Assurance

1. Under the provisions of Schedule 1A of the Higher Education Support Act 2003 (HESA) and Chapter 3 of the *VET Guidelines* Screenwise Pty Ltd ABN: 18 106 187 606 ACN: 106 187 606 must comply with the VET Tuition Assurance requirements. This is to protect VET students in the event that Screenwise Pty Ltd ceases to provide a VET course of study in which a VET student is enrolled. The meaning of 'ceasing to provide a VET course of study' is set out in the *VET Guidelines*. A copy of this is available from:

<http://www.comlaw.gov.au/Series/F2012L02569>

2. In the event that Screenwise Pty Ltd ceases to provide a VET course of study in which a VET student is enrolled the VET student is entitled to a choice of:
 - a) an offer of a place in a similar VET course of study with a Second Provider without any requirement to pay the Second Provider any VET tuition fee for any replacement VET units (this is known as the "VET Course Assurance Option");

OR

- b) a refund of their up-front VET tuition fee payments and/or a re-crediting of any FEE-HELP balance for any VET unit of study that the VET student was enrolled or commences but does not complete because Screenwise Pty Ltd ceases to provide the VET course of study of which the unit forms part (this is known as the "VET Tuition Fee Repayment Option")
3. Screenwise Pty Ltd has met the VET tuition assurance requirements as specified in the *VET Guidelines* through provision of an unconditional bank guarantee with St. George Bank.
 4. If Screenwise Pty Ltd ceases to provide a VET course of study, Screenwise Pty Ltd will send a VET student enrolled in the VET course of study a Written VET Tuition Assurance Offer (the Offer) advising the VET student of the options available under the VET tuition assurance requirements. The Offer will include directions that the VET student must follow in order to notify Screenwise Pty Ltd of the choice they have made for each affected VET unit. Screenwise Pty Ltd will provide this Offer within twenty Business Days after it has ceased to provide the VET course of study.
 5. A VET student may choose either:



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The VET Course Assurance Option:

6. Under the VET course assurance option, a VET student will be offered a place in a similar VET course of study by Screenwise Pty Ltd. If the VET student accepts this option, SCREENWISE PTY LTD will make all necessary arrangements to ensure a VET student is able to enrol with the Second Provider in the similar VET course of study. This offered VET course will lead to the same or a comparable qualification without any requirement on the part of the VET student to pay the Second Provider any VET tuition fee for any replacement VET units (that is, units that the VET student had commenced but not completed because the VET course ceased to be offered). A VET student will receive full credit from the Second Provider for any VET units of study successfully completed at Screenwise Pty Ltd.
7. The Second Provider nominated by Screenwise Pty Ltd may have different VET tuition fees to the fees the VET student would have paid for VET units of study which were part of the VET course of study Screenwise Pty Ltd ceased to provide but which the VET student had not yet started studying.
8. A VET student is not obliged to enrol in a VET course of study with a Second Provider offered by SCREENWISE PTY LTD under the VET Course Assurance Option. However, if he/she enrolls with any other VET provider there is no obligation on that VET provider to offer full credit transfer for the VET units of study completed with Screenwise Pty Ltd or to offer replacement VET unit/s free of charge.

OR

The VET Tuition Fee Payment Option

9. Under the VET Tuition Fee Repayment Option, Screenwise Pty Ltd undertakes to pay the VET student the total of any up-front VET payments already paid by the VET student for any VET units of study the VET student has commenced but not completed because the VET course ceased to be offered. VET students selecting this option will also have their FEE-HELP balance re-credited for the uncompleted VET units if applicable.

Publication

The method this Statement of VET Tuition Assurance will be made public to VET students will be on Screenwise's website (www.screenwise.com.au). Screenwise Pty Ltd will also advise VET students about where the Statement of VET Tuition Assurance may be obtained from as part of their enrolment information.